

Question Booklet and Answer Key

For Recruitment Test Held on

22.11.2015 (MORNING)

Post: Clerk-Cum-Data Entry Operator

(ENGLISH VERSION)

1. 'ਮੁਲਤਾਨੀ' ਉਪ-ਭਾਸ਼ਾ ਕਿਹੜੇ ਖੇਤਰ ਵਿੱਚ ਬੋਲੀ ਜਾਂਦੀ ਹੈ:
(A) ਸਿੰਧ ਵਿੱਚ (B) ਸਾਰੇ ਪਾਕਿਸਤਾਨ ਵਿੱਚ
(C) ਜ਼ਿਲਾ ਮੁਲਤਾਨ ਅਤੇ ਮੁਜ਼ੱਫ਼ਰਗੜ (D) ਲਾਹੌਰ ਵਿੱਚ
2. 'ਦੁਆਬੀ' ਉਪ-ਭਾਸ਼ਾ ਬੋਲੀ ਜਾਂਦੀ ਹੈ:
(A) ਪਟਿਆਲਾ ਜ਼ਿਲੇ ਵਿੱਚ (B) ਅਮ੍ਰਿਤਸਰ ਦੇ ਸੈਂਟਰ ਵਿੱਚ
(C) ਜਲੰਧਰ ਜ਼ਿਲੇ ਵਿੱਚ (D) ਮਾਨਸਾ ਵਿੱਚ
3. ਉਠ ਤੋਂ ਛਾਨਣੀ ਲਾਹਿਆਂ..... ਅਖਾਣ ਪੂਰਾ ਕਰੋ:
(A) ਭਾਰ ਹੌਲਾ ਨਹੀਂ ਹੁੰਦਾ (B) ਉਠ ਪੱਠੇ ਖਾਣ ਲੱਗ ਜਾਂਦਾ ਹੈ
(C) ਉਠ ਤੁਰ ਨਹੀਂ ਸਕਦਾ (D) ਉਠ ਦਾ ਭਾਰ ਘਟ ਜਾਂਦਾ ਹੈ
4. ਇੱਕ ਅਨਾਰ..... ਅਖਾਣ ਪੂਰਾ ਕਰੋ:
(A) ਸੌ ਅੰਬ (B) ਵੀਹ ਅਮਰੂਦ (C) ਪੱਚੀ ਕੇਲੇ (D) ਸੌ ਬਿਮਾਰ
5. ਸ਼ੁੱਧ ਮੁਹਾਵਰਾ ਚੁਣੋ:
(A) ਗਲ ਪਿਆ ਹਰਮੋਨੀਅਮ ਵਜਾਉਣਾ (B) ਗਲ ਪਿਆ ਢੋਲ ਵਜਾਉਣਾ
(C) ਗਲ ਪਿਆ ਵੈਂਜੋ ਵਜਾਉਣਾ (D) ਕੋਈ ਵੀ ਨਹੀਂ
6. 'ਉਸਤਤ' ਸ਼ਬਦ ਦਾ ਵਿਰੋਧੀ ਚੁਣੋ:
(A) ਨਿੰਦਿਆ (B) ਸਿਫਤ (C) ਵਡਿਆਈ (D) ਚੜ੍ਹਾਈ
7. ਕਿਹੜਾ ਸ਼ਬਦ 'ਦਰਖਤ' ਦਾ ਸਮਾਨਾਰਥੀ ਹੈ:
(A) ਫੁੱਲ (B) ਫਲ (C) ਟਹਿਣੀ (D) ਬਿਰਖ
8. ਸ਼ੁੱਧ ਸ਼ਬਦ-ਜੋੜ ਚੁਣੋ:
(A) ਆਪਣਾ (B) ਅਪੱਨਾ (C) ਆਪਨਾ (D) ਕੋਈ ਨਹੀਂ
9. ਕਾਰਦੰਤਕ (Participles) ਕਿੰਨੇ ਤਰ੍ਹਾਂ ਦੇ ਹੁੰਦੇ ਹਨ:
(A) ਪੰਜ (B) ਚਾਰ (C) ਛੇ (D) ਅੱਠ
10. ਸਾਧਾਰਨ ਵਾਕ ਨੂੰ ਕਿੰਨੇ ਹਿੱਸਿਆਂ ਵਿੱਚ ਵੰਡਿਆ ਜਾ ਸਕਦਾ ਹੈ:
(A) ਦੋ (B) ਤਿੰਨ (C) ਚਾਰ (D) ਪੰਜ

Directions (Q. 11 to 13) : Mark the correct synonym of the given word out of the four given options :

11. *Cloven*
(A) Split (B) Betrayed (C) Rebellious (D) Troublesome
12. *Deportment*
(A) Department (B) Institution (C) Deportation (D) Demeanour
13. *Dilettante*
(A) Diligent (B) Intelligent (C) Amateur (D) Trite

Directions (Q. 14 to 16) : Mark the correct preposition to be filled in the blanks in the following sentences out of the four given options :

14. Good medical care is hard to come _____ these days.
(A) by (B) of (C) at (D) with

15. The fuselage had broken _____ just behind the pilot's seat.
A) at B) off C) on D) by
16. She went _____ her work enthusiastically.
A) of B) at C) about D) into

Directions (Q. 17 to 18) : Mark the correct opposite of the given word out of the four options given below :

17. Gobble
A) Nibble B) Devour C) Slander D) Tolerate
18. Scavenging seabirds live _____ discarded fish.
A) About B) down C) of D) off

Directions (Q. 19 to 20) : Mark the correct form of the sentence out of the four given options.

19. A) Rama or Hari must lend his hand.
B) Rama or Hari must lend their hand.
C) Rama or Hari must lend theirs hands.
D) Rama or Hari must lend the hands of theirs.
20. A) I have ordered for three cups of coffee.
B) I have ordered over for three cups of coffee.
C) I have ordered three cups of coffee.
D) I have ordered down three cups of coffee.
21. Air-India is introducing from December 2015 a direct flight between New Delhi and :
A) Moscow B) Pretoria C) San Francisco D) Amsterdam
22. The 2015 Nobel Prize in Physiology or Medicine has been awarded to :
A) Willam Tindell and Santoshi Omura
B) William C. Campbell, Santoshi Omura and Youyou Tu
C) Ma Wang, William C. Campbell and Santoshi Omura
D) Santoshi Omura and Youyou Tu
23. The winner of the 2015 Man Booker International Prize is :
A) Alice Munro B) Nadine Gordimer
C) Margaret Atwood D) Laszlo Krasznahorkai
24. The Right to Information Act (RTI) was passed by Parliament of India on :
A) 15 July, 2004 B) 15 June, 2005 C) 15 July, 2002 D) 15 August, 2001
25. The Corporate Social Responsibility Policy comes into effect with effect from :
A) 1 April, 2014 B) 1 April, 2015
C) 1 April, 1997 D) 1 April, 2010
26. The provision of one or more All India Services common to the Union and State was made in :
A) Article 340 of the Constitution of India
B) Article 350 of the Constitution of India
C) Article 312 of the Constitution of India
D) Article 320 of the Constitution of India

27. National Disaster Management Authority (NDMA) was constituted on :
 A) 27 January, 1990 B) 27 September, 2006
 C) 27 February, 2009 D) 27 March, 2010
28. The minimum membership of a Consultative Committee of Members of Parliament of India is :
 A) 15 B) 20 C) 7 D) 10
29. In order to be chosen a member of Lok Sabha in India, a person must be :
 A) a citizen of India and not less than 30 years of age
 B) a citizen of India and not less than 25 years of age
 C) a citizen of India and not less than 18 years of age
 D) a citizen of India and not less than 20 years of age
30. The song "Vande Mataram" was :
 A) Composed in Sanskrit by Bankimchandra Chatterji
 B) Composed in Hindi by Bankimchandra Chatterji
 C) Composed in Bengali by R.N. Tagore
 D) Composed in Hindi by R.N. Tagore
31. National Statistics Day is observed in the memory of :
 A) C.R.Rao B) P.C.Mahalanobis
 C) S.Ramanujan D) Varahamihira
32. The design of the National Flag of India was adopted by the Constituent Assembly of India on :
 A) 26 January, 1950 B) 15 August, 1947
 C) 22 July, 1947 D) 26 January, 1949
33. Polio Vaccine was discovered by :
 A) Edward Jenner B) A. Flemming
 C) Jonas E. Salk D) J.F. Enders
34. The use of the state emblem of India, as the official seal of the Government of India, is regulated by the State of India :
 A) (Prohibition of Improper Use) Act, 2009
 B) (Prohibition of Improper Use) Act, 2005
 C) (Prohibition of Improper Use) Act, 2001
 D) (Prohibition of Improper Use) Act, 1950
35. The song "Jana-gana-mana" was adopted in its Hindi version as the National Anthem of India on :
 A) 24 January, 1949 B) 26 January, 1950
 C) 15 August, 1947 D) 24 January, 1950
36. Fundamental Duties of the citizens have been enumerated in :
 A) Article 51 'A' contained in Part IV A of the Constitution of India.
 B) Article 52 contained in Part V of the Constitution of India.
 C) Article 53 contained in Part VI of the Constitution of India.
 D) Article 52 'A' contained in Part III of the Constitution of India.

37. The 2014 Oscar Award for Best Picture was given to :
 A) Blue Jasmine B) The Great Beauty
 C) 12 Years a Slave D) Gravity
38. The Mission "Clean India" launched by the Prime Minister on October 2, 2014 aims at making India clean by :
 A) October 2, 2017 B) October 2, 2019
 C) October 2, 2022 D) October 2, 2020
39. The Supreme Court of India granted the Transgenders the status of third gender on :
 A) 15 August, 2013 B) 15 April, 2014
 C) 15 July, 2014 D) 15 January, 2015
40. Telangana comes into being as India's :
 A) 28th State B) 27th State C) 26th State D) 29th State
41. The name of the new CEO of Microsoft is :
 A) John Abbot B) Satya Nadella
 C) Robert Fisk D) Ashok Pachauri
42. Europa is the name of the one of the Moons of :
 A) Mars B) Jupiter C) Saturn D) Neptune
43. The Capital of Slovenia is :
 A) Ljubljana B) Bratislava C) San Marino D) Chisinau
44. Kimberley, the city, is famous for its :
 A) Coal Mines B) Gold Mines
 C) Diamond Mining D) Ship-building industry
45. The longest muscle in human body is :
 A) Sartorius B) Stapedius C) Gluteus D) Cardiac muscle
46. Complete the following :
 BRIGHT : UIHJSC :: _____ : MARINE
 A) DMHQZL B) LZQHMD C) NBSJOF D) FOJSBN

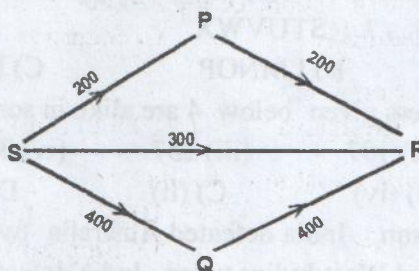
Directions : On the basis of following information answer Q. Nos. 47 & 48.

In a family of 8 persons A through H, there are three married couples and each couple has at least one child. These 8 persons belong to 3 generations. B's paternal grandfather is E's maternal grandmother's husband. F is G's sister-in-law. B and E are of different gender. A is H's son-in-law and G is D's daughter-in-law. B is F's niece.

47. How is D related to B?
 A) Grandfather B) Father-in-law
 C) Grandmother D) Cannot be determined
48. How is B related to H?
 A) Son-in-law B) Grandson
 C) Granddaughter D) Daughter-in-law

49. Usha travels 6 Km. to North and turns right to travel 7 Km. followed by 5 Km. travels to her left and then turns to her left to travel 3 Km. more. What are the vertical and horizontal distances between her starting and finishing positions respectively ?
 A) 11 Km., 10 Km. B) 11 Km., 4 Km.
 C) 8 Km., 10 Km. D) 15 Km., 12 Km.
50. A clock is placed in such a way that the 9 hour mark in clock is pointing towards North, if the hour hand of the clock points exactly towards west then which direction does the minute hand points ?
 A) East B) North C) South D) West

Directions : Answer Q.Nos. 51 & 52 on the basis of following information. The diagram indicates the network of one way pipes through which 3 water tanks P, Q and R having capacity of 800, 1000 and 1200 litres respectively, are connected to a source S. The number on arrow lines shows the direction and water flowing per hour. Water flows in the pipes till R is filled completely. Water flows out of a tank P or Q only after it is completely filled. Also flow of water from the source starts when P, Q and R are completely empty.



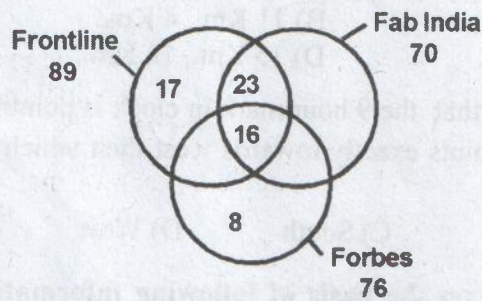
51. Which of the following statements is true ?
 A) R gets filled at the same time when P is full
 B) P gets filled completely 15 min. after R is full
 C) P never gets completely filled
 D) none of the above
52. If the direct pipe to R from S is closed and 300 ltrs. of water flows per hour from S to P as well as from P to R, what will be the quantity of water in tank P, when Q is completely filled ?
 A) 600 ltrs. B) 675 ltrs. C) 700 ltrs. D) 750 ltrs.

Directions : On the basis of codes given below, answer Q. Nos. 53 & 54.

Word	PRETEND	COMMON	HOUSE	SUPPORT	DRUM
Code	4396408	615715	4*2@1	3*21839	5*08

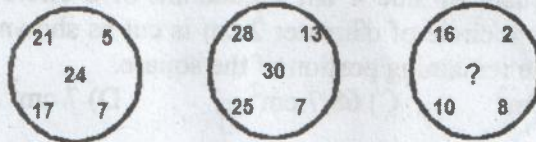
53. What is the code for PROTECT ?
 A) 3895479 B) 3846978 C) 3819479 D) 3814978
54. What does 71531*60 stand for ?
 A) EMPROR B) COMPOUND C) COMPETED D) COMPELED

Directions : Study the following information and answer Q Nos. 55 & 56. A survey was conducted among 200 people to find readership of 3 different magazines --- Forbes, Frontline and Fab India or No Magazine. The following diagram shows the findings :

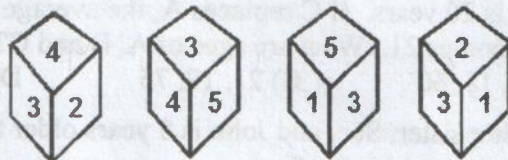


55. How many people read only one magazine ?
A) 45 B) 33 C) 37 D) none of these
56. How many people do not read Frontline ?
A) 39 B) 80 C) 92 D) 111
57. Replace the question mark (?) from the given alternatives :
AB, DEF, HIJK, ? , STUVWX
A) LMNO B) LMNOP C) MNOPQ D) QRSTU
58. Among 5 numbers given below 4 are alike in some way. Find the different one :
(i) 145 (ii) 197 (iii) 257 (iv) 325 (v) 399
A) (v) B) (iv) C) (ii) D) (i)
59. In a cricket season, India defeated Australia twice, West Indies defeated India twice, Australia defeated West Indies twice, India defeated New Zealand twice and West Indies defeated New Zealand twice. Which country has lost most number of times ?
A) India B) Australia C) New Zealand D) West Indies
60. 9 cricket fans J through R are watching a match sitting in a row. L is at the right of M and at 3rd place at right of N. K is at one end of the row. Q is seated adjacent to both O and P. O is at 3rd place at the left of K. J is just next to left of O. Who is at the other end of row ?
A) J B) N C) P D) R
61. 6 films --- P, Q, R, S, T and U are to be released on consecutive Fridays as per following conditions :
(i) P must be released a week before T (ii) R must not be on 2nd slot
(iii) Q must be released just after U (iv) S must be released on 5th Friday and should not be immediately preceded by Q (v) T must not be released in the last
Which of the following films released first ?
A) P B) Q C) R D) U
62. If English alphabets are written in reverse order, which will be the 4th letter to the right of 13th letter from the left ?
A) J B) K C) L D) M

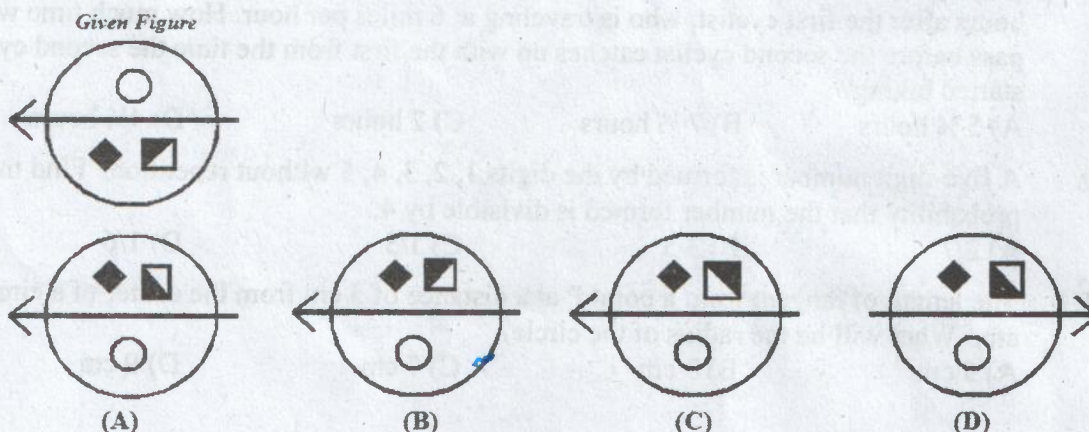
63. In the following arrangement, how many such vowels are there each of which is immediately followed by a number but not immediately preceded by a consonant?
RE5DAP\$3TIQ79B#2K%U1MW4*J8N
 A) none B) one C) two D) three
64. In a class of 60, where girls are twice the number of boys, Kamal ranked 17th from the top. If there are 9 girls ahead of Kamal, how many boys are after him in rank?
 A) 3 B) 7 C) 12 D) 23
65. If same functions are applied to reach the results in each of the 3 sets below, which number will replace the question mark?

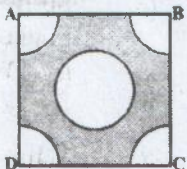


- A) 24 B) 30 C) 36 D) 40
66. How many parallelograms are there in the figure:
-
- A large parallelogram is divided by two horizontal lines and three vertical lines into a grid of 8 smaller parallelograms (2 rows by 4 columns).
- A) 20 B) 24 C) 30 D) none of these
67. Which of the following words have the identical mirror image
 A) TATA B) BATA C) DATA D) ATTA
68. Four different positions of the same dice are shown below. Find the number on the face opposite the face showing 4 :



- A) 6 B) 5 C) 2 D) 1
69. Find the water image of given figure :



70. The sum of the incomes of A and B is more than that of C and D taken together. The sum of the incomes of A and C is the same as that of B and D taken together. Moreover, A earns half as much as the sum of the incomes of B and D. Which of the following statements is not true ?
 A) A earns more than B B) B earns more than D
 C) C earns more than D D) B earns more than C
71. A semi-circular sheet of metal of diameter 28 cm is bent into a conical cap. Find the depth of the cap.
 A) 12.12 cm B) 10 cm C) 7 cm D) none of these
72. From each corner of a square of side 4 cm a quadrant of a circle of radius 1 cm is cut and also a circle of diameter 2 cm is cut as shown in the figure. Find area of the remaining portion of the square.
 A) 42 cm^2 B) $22/7 \text{ cm}^2$ C) $68/7 \text{ cm}^2$ D) 7 cm^2
- 
73. The fraction $\frac{4}{7}$ is 24% of what?
 A) $7/4$ B) $50/21$ C) 24 D) none of these
74. Father's age is 5 times the age of his son. After 15 years the father will be $2\frac{1}{2}$ times older than his son. What is the present age of the father?
 A) 45 years B) 35 years C) 55 years D) 30 years
75. A man has only 20 paise and 25 paise coins in his purse. If he has 50 coins in all totaling Rs. 11.25, how many coins of each does he have?
 A) 25, 35 B) 30, 35 C) 35, 35 D) 25, 25
76. A reduction of 25% in the price of sugar enables the person to get 10 Kg more on a purchase of Rs. 600. What is the reduced rate of sugar?
 A) Rs. 25/Kg B) Rs. 35/Kg C) Rs. 15/Kg D) none of these
77. The average age of A and B is 20 years. If C replaces A, the average becomes 19 and if C replaces B, the average becomes 21. What are ages of A, B and C?
 A) 22, 18, 20 B) 22, 18, 60 C) 21, 19, 75 D) 18, 22, 60
78. If Lee is 6 years older than her sister, Sue, and John is 5 years older than Lee, and the total of their ages is 41. Then how old is Sue?
 A) 14 B) 8 C) 19 D) 10
79. Two cyclists start biking. The second cyclist travels at 10 miles per hour and starts 3 hours after the first cyclist, who is traveling at 6 miles per hour. How much time will pass before the second cyclist catches up with the first from the time the second cyclist started biking?
 A) $5\frac{3}{4}$ hours B) $7\frac{1}{2}$ hours C) 2 hours D) $4\frac{1}{2}$ hours
80. A five-digit number is formed by the digits 1, 2, 3, 4, 5 without repetition. Find the probability that the number formed is divisible by 4.
 A) $2/7$ B) $3/5$ C) $1/5$ D) $1/6$
81. The length of tangent from a point P at a distance of 5 cm from the center of a circle is 4 cm. What will be the radius of the circle?
 A) 5 cm B) 3 cm C) 7 cm D) 9 cm

82. If 12 men can do a piece of work in 80 days, in how many days, will 16 men do it?
A) 60 B) 50 C) 55 D) 45
83. A person sells 36 oranges per rupee and suffers a loss of 4%. Find how many oranges per rupee are to be sold to have a gain of 8%?
A) 30 oranges /Re. B) 32 oranges /Re. C) 22 oranges /Re. D) 20 oranges /Re.
84. A toy train crosses 210 and 122 meter long tunnels in 25 and 17 seconds respectively. The length of the train is :
A) 60 m B) 73 m C) 40 m D) 65 m
85. Some chairs are to be arranged in a number of rows in a classroom. If 4 chairs are kept in each row, three rows are left vacant and if 3 chairs are kept in each row, 3 chairs are left. What is the total number of chairs?
A) 48 B) 40 C) 36 D) 38
86. What must be subtracted from each term of the ratio 3 : 7 so that the ratio becomes 2 : 5 ?
A) $\frac{4}{3}$ B) $\frac{2}{3}$ C) $\frac{1}{3}$ D) none of these
87. Out of the 5 boys and 2 girls, a committee of 3 is to be formed. In how many ways can it be done if exactly one girl is there in each committee?
A) 32 B) 25 C) 60 D) 20
88. Two trains of lengths 190 m and 210 m respectively, are running in opposite directions on parallel tracks. If their speeds are 40 km/h and 32 km/h respectively, in what time will they cross each other?
A) 40 seconds B) 20 seconds C) 30 seconds D) 10 seconds
89. If 10% of an electricity bill is deducted, Rs. 45 is still to be paid. How much was the bill?
A) Rs. 50 B) Rs. 60 C) Rs. 90 D) none of these
90. Ages of A and B are in ratio 4 : 3. After 6 years their ages will be in the ratio 11 : 9. A's present age is :
A) 18 B) 16 C) 15 D) 12
91. The value of a TV that was purchased in January 2010, depreciates at 12% per annum. If its value in January 2012 is Rs. 4840, then what was purchase price of the TV?
A) Rs. 7500 B) Rs. 6550 C) Rs. 6250 D) none of these
92. If $2^{x+13} = 4^{x+2}$ then x is equal to :
A) 2 B) 3 C) 4 D) 9
93. The denominator of rational number is greater than its numerator by 3. If numerator and denominator are increased by 1 and 4 respectively the number obtained is $\frac{1}{2}$. Find the rational number.
A) $\frac{2}{9}$ B) $\frac{3}{2}$ C) $\frac{4}{5}$ D) $\frac{5}{8}$
94. Perimeter of a rectangle is 360 m. If its length is decreased by 20% and breadth is increased by 25%, we get same perimeter. Find dimensions of the rectangle.
A) $l \times b = 100\text{m} \times 80\text{m}$ B) $l \times b = 200\text{m} \times 160\text{m}$
C) $l \times b = 150\text{m} \times 30\text{m}$ D) $l \times b = 140\text{m} \times 40\text{m}$

95. If $2x + 3y = 15$ and $xy = 6$ then value of $4x^2 + 9y^2$ is :
 A) 75 B) 153 C) 165 D) 185
96. Order the following items from earliest (older) to latest (newer):
 I. The Vacuum tube
 II. The Integrated circuit
 III. The Transistor
 IV. The Relay
 A) II, IV, III, I B) I, IV, II, III
 C) IV, II, I, III D) IV, I, III, II
97. In the architecture of a database system external level is the :
 A) Physical level B) Logical level
 C) Conceptual level D) View level
98. Which of the following statements results in making all the changes made by the transaction permanent in the database?
 A) COMMIT B) ABORT C) ROLLBACK D) ROLEOVER
99. In CPU scheduling, "starvation" refers to:
 A) The situation where adequate system resources are not allocated.
 B) The situation where a process is blocked because of I/O operations.
 C) The situation where a ready to run process is waiting indefinitely for CPU.
 D) The situation where main memory and external memory are almost full.
100. A Trojan Horse refers to :
 A) the using of a large financial system to squirrel away small amounts of money.
 B) changing data before or as it enters the system.
 C) placing illegal instructions in the middle of a legitimate program.
 D) using another person's identification code.
101. Using the HDD as an extension of RAM is a feature of :
 A) Virtual memory B) Cache
 C) Direct Memory Access (DMA) D) Virtual Reality
102. What is the difference between an Internet and Intranet?
 A) Internet is used to access worldwide information via computers & modems and Intranet is used to access information within a particular environment.
 B) Intranet is used to access worldwide information via computers & modems and Internet is used to access information within a particular environment.
 C) Intranet is more global compared to Internet.
 D) Internet and Intranet are the same.
103. From what has the term 'Wi-Max' been derived?
 A) Worldwide Interoperability for Microwave Access
 B) Worldwide Interconnection for Microwave Access
 C) Worldwide Interchangeability for Microwave Access
 D) Worldwide Interconnection for Multiple Access
104. The contents of most forms of RAM are _____, thus making them unsuitable for long term data storage.
 A) dynamic B) volatile C) static D) fragmented

105. A SIM in a mobile phone stands for:
 A) Subscriber Internet Module
 B) Subscriber Identity Module
 C) Subscriber Internet Model
 D) Subscriber Identity Memory
106. In the context of MS-EXCEL, what happens when dollar signs (\$) are entered in a cell address? (e.g. \$B\$2:\$B\$10)
 A) An absolute cell address is created.
 B) Cell address will change when it is copied to another cell.
 C) The sheet tab is changed.
 D) The status bar does not display the cell address.

Directions : For the next TWO questions (107-108), consider the following worksheet:

	A	B	C	D
1	No.	Test 1	Test 2	Total
2	1	80	60	140
3	2	70	50	120
4	3	40	30	70
5	4	30	32	62
6	5	85	85	170
7	6	65	80	145
8	7	72	96	168
9	8	25	32	57
10	9	90	78	168
11	10	25	40	65

107. The formula = IF (B10 + C10 > 100, IF (D10 > 100, "A", "B"), "C") in cell D12 will result in :
 A) A
 B) B
 C) C
 D) AC
108. The formula = SUMIF(B2:B11, "<50", D2:D11) in cell D13 will result in :
 A) 120
 B) 254
 C) 90
 D) 244
109. Which of the following views is the best view to use when setting transition effects for all slides in a presentation?
 A) Slide sorter view
 B) Notes pages view
 C) Slide view
 D) Outline view
110. MS-Word automatically moves the text to the next line when it reaches the right edge of the screen and is called :
 A) Form Feed
 B) Enter
 C) Word Wrap
 D) AutoText
111. HyperText Markup Language, commonly referred to as HTML, is used to create documents for _____.
 A) www
 B) https
 C) e-mail
 D) FTP
112. Which of the following HTML code will affect the vertical alignment of the table content?
 A) <td style= "vertical-align: middle">Text goes here.</td>
 B) <td align= "center">Text goes here.</td>
 C) <td style= "text-align: center">Text goes here.</td>
 D) <td align= "middle">Text goes here.</td>

113. A software that controls computer's hardware and interacts with the user is:
 A) Application Software B) Operating System
 C) Data Base Management Software (DBMS) D) Word Processing Software
114. In human-computer interaction, GUI stands for _____.
 A) Graphical User Interface B) Graphical User Interrupt
 C) Geographical User Interface D) Geographical Universal Interface
115. Microsoft introduced the taskbar in Windows 95 in 1995 and the feature has been a defining aspect of Microsoft Windows and many other operating systems and desktop environments since. Task bar in Windows can be placed at _____.
 A) Bottom edge of your screen only
 B) Top edge of your screen only
 C) Bottom edge or Top edge of your screen only
 D) Any edge of your screen
116. An IPv6 address is _____ times larger than an IPv4 address.
 A) 2 B) 4 C) 8 D) 16
117. Which is the correct order of operations for system startup?
 A) Power supply signal, BIOS POST test, OS kernel load, CMOS comparison
 B) Power supply signal, BIOS POST test, CMOS comparison, OS kernel load
 C) Power supply signal, OS kernel load, CMOS comparison, BIOS POST test
 D) Power supply signal, CMOS comparison, OS kernel load, BIOS POST test
118. ASCII stands for:
 A) American Standard Code for Information Interactivity
 B) American Standard Computer Interface Internet
 C) American Standard Code for Information Interchange
 D) Advanced Standard Code for Interface Interchange
119. The number of colors a video card displays is determined by its _____.
 A) Dot Pitch B) Bit Depth C) Refresh Rate D) Update Rate
120. What is the correct order of the operations in the machine instruction cycle?
 A) Fetch, Execute, Decode, Update
 B) Fetch, Decode, Update, Execute
 C) Fetch, Update, Decode, Execute
 D) Fetch, Decode, Execute, Update

PUDA
Clerk Cum Data Entry Operator
Answer Key: 22.11.2015 (Morning)

Q.No.	Ans.	Q.No.	Ans.	Q.No.	Ans.	Q.No.	Ans.
1	C	31	B	61	D	91	C
2	C	32	C	62	A	92	D
3	A	33	C	63	B	93	D
4	D	34	B	64	C	94	A
5	B	35	D	65	B	95	B
6	A	36	A	66	C	96	D
7	D	37	C	67	D	97	D
8	A	38	B	68	D	98	A
9	B	39	B	69	A	99	C
10	A	40	D	70	A	100	C
11	A	41	B	71	A	101	A
12	D	42	B	72	C	102	A
13	C	43	A	73	B	103	A
14	A	44	C	74	A	104	B
15	B	45	A	75	D	105	B
16	C	46	A	76	C	106	A
17	A	47	D	77	A	107	A
18	D	48	C	78	B	108	B
19	A	49	B	79	D	109	A
20	C	50	A	80	C	110	C
21	C	51	C	81	B	111	A
22	B	52	D	82	A	112	A
23	D	53	C	83	B	113	B
24	B	54	B	84	D	114	A
25	A	55	C	85	A	115	D
26	C	56	D	86	C	116	B
27	B	57	C	87	D	117	B
28	D	58	A	88	B	118	C
29	B	59	C	89	A	119	B
30	A	60	B	90	B	120	D